



# Haverling

LONDON BOROUGH

## AUDIT COMMITTEE AGENDA

**7.30 pm**

**Tuesday  
3 December 2013**

**Town Hall, Main Road,  
Romford**

Members 6: Quorum 3

### COUNCILLORS:

**Conservative  
( 3 )**

**Residents'  
( 1 )**

**Labour  
( 1 )**

**Independent  
Residents'  
( 0 )**

Georgina Galpin  
(Chairman)  
Frederick Thompson  
(Vice-Chair)  
Roger Ramsey

Clarence Barrett

Denis Breading

TBC

**For information about the meeting please contact:  
James Goodwin  
01708 432432 james.goodwin@haverling.gov.uk**

## AGENDA ITEMS

### 1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### 2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) – received.

### 3 DISCLOSURE OF PECUNIARY INTERESTS

Members are invited to declare any pecuniary interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any pecuniary interest in any item at any time prior to the consideration of the matter.*

### 4 MINUTES OF THE MEETING (Pages 1 - 6)

To approve as correct the minutes of the meeting held on 26 September 2013 and authorise the Chairman to sign them.

### 5 CLOSURE OF ACCOUNTS

To receive an oral report on progress with the Closure of Accounts.

### 6 INTERNAL AUDIT PROGRESS REPORT (Pages 7 - 20)

To consider the attached report.

### 7 SUMMARIES OF INTERNAL AUDIT REPORTS ISSUED DURING THE PERIOD 29 JUNE, 2013 TO 30 SEPTEMBER, 2013 (Pages 21 - 40)

To consider the attached report.

### 8 SUMMARIES OF SCHOOL AUDIT REPORTS ISSUED DURING THE PERIOD 29 JUNE, 2013 TO 30 SEPTEMBER, 2013. (Pages 41 - 48)

To consider the attached report.

**9 FRAUD PROGRESS REPORT.** (Pages 49 - 60)

To consider the attached report.

**10 GOVERNANCE UPDATE** (Pages 61 - 68)

To consider the attached report.

**11 ONE ORACLE**

To receive an oral report on the Implementation of One Oracle.

**12 URGENT BUSINESS**

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specific in the minutes that the item should be considered at the meeting as a matter of urgency.

**13 EXCLUSION OF THE PUBLIC**

To consider whether the public should now be excluded from the remainder of the meeting on the grounds that it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present during those items there would be disclosure to them of exempt information within the meaning of paragraph 3 of Schedule 12A to the Local Government Act 1972; and, if it is decided to exclude the public on those grounds, the Committee to resolve accordingly on the motion of the Chairman.

**14 SURTEES CONTRACT**

To receive an oral report on the current position with the Surtees contract.

**15 TREASURY MANAGEMENT**

To consider the attached report.

**Andrew Beesley  
Committee Administration  
Manager**